



## Johnson County Commission

**William H. Gabel**  
Presiding Commissioner

**John L. Marr**  
Commissioner, Eastern District

**Charles Kavanaugh**  
Commissioner, Western District

**Diane Thompson**  
County Clerk

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UPDATED: October 9, 2020 at 4:25 p.m.

### **Addendum One (1): Johnson County Courthouse HVAC Assessment and Design Questions**

1. Question: Can you indicated the overall building square footage, quantity of floors, and typical usage of each floor/area?  
Answer: 2 1/2 story, plus basement, cross-gabled building with a square tower topped with a Minerva statue, the Roman goddess of wisdom. Designed in the Richardson-Romanesque Style, the impressive stone courthouse has retained much of its significant architectural and structural integrity. The plan is rectangular, measuring overall 84' x 104' and 110' from the ground to the top of the tower. Currently, the basement, first and second floors are fully utilized by County administrative functions. The top 1/2 story is not handicapped accessible.  
The Johnson County Courthouse's National Register of Historic Places Registration Form is available online at: <https://dnr.mo.gov/shpo/nps-nr/94000288.pdf>
2. Question: Will the current utility bills be made available?  
Answer: Yes, to the ultimately selected and contracted professional firm.
3. Question: What historical construction documents will be made available, if any?  
Answer: Yes, the ultimately selected and contracted professional firm will have access to these hard copies. They are very fragile and have not been digitized.
4. Question: Will assessment phase activities include any presentations to County leadership?  
Answer: Yes, most likely, however, a finalized the scope of services and resulting cost will be negotiated with the ultimately selected professional firm.
5. Question: May interested firms view the existing facility equipment/spaces prior to the submittal date?  
Answer: If you are interested in viewing the courthouse, please contact the County Clerk Office (660-747-6161) to request a date and time convenient for both parties and the deadline for submission is still met. The Courthouse is closed on Monday, October 12 for the Holiday. Please note the special COVID-19 considerations required.
6. Question: May interested firms be provided with any existing record documents (drawings, etc.) of the original building construction and/or any subsequent renovation projects?  
Answer: The contracted professional firm will have access to these hard copies. They are very fragile and have not been digitized.
7. Question: Will the County accept proposal delivery by mail?  
Answer: Yes, the County will accept proposal delivery by mail. It should be noted, some next day services do not guarantee delivery by a certain time due to our location.
8. Question: Is this study being funded by any grants that have specific requirements, submittals, or milestones?  
Answer: No, this study is not being funded by any grants
9. Question: Per the RFQ, "A copy of the affidavit in included in this Qualification request", I'm not finding an affidavit page attached. Am I just missing it?  
Answer: Professional firms providing statements of Qualifications in response to this RFQ will be required to submit the E-Verify Memorandum of Understand (MOU) with the Qualifications due on or before 4 p.m. (local time) on Thursday, October 15, 2020. Should an additional Affidavit be required, this will be provided in the Contract documents and, ultimately, executed by the professional firm selected.